

**POSITION DESCRIPTION**

**Park Maintenance Technician I**

Reports to:	Park Supervisor	Status:	Part-time, Seasonal April 1 – October 31 Up to 29 hours/week
Reporting Location:	Armco Park or Landen-Deerfield Park, as assigned	Compensation:	Starting at \$14 per hour
Work Schedule:	Weekends & Some Weekdays	Revision Date:	January 27, 2026 – ML

**Position Goal**

The Park Maintenance Technician I will be responsible for the overall maintenance and upkeep of the park’s grounds, facilities, and amenities. This position, under the direction of the Park Operations Manager, will work to provide the highest level of safety and service to park patrons.

**Duties and Responsibilities**

- I. Performs work as part of a team or individually; typical duties including but not limited to:
  - Routine and preventative maintenance of park lands, buildings and facilities such as trash collection and removal, shelter cleaning, trail maintenance, landscaping and amenity installation
  - Facility maintenance and cleaning such as window washing, painting, service maintenance and other custodial duties
  - Trail maintenance such as resurfacing, grading, pruning, trimming and installation of signage, steps, culverts and drainage
  - Turf, landscape and plant maintenance functions such as seeding, sodding, fertilizing, mowing, trimming, aerating, tree and shrub installation and removal, soil preparation, watering and plant propagation
  - Perform chemical applications to remove weeds and pests as needed, under the supervision of a licensed applicator
  - Roadway/walkway maintenance including patching, striping, seal coating, grading, and plowing
  - Remove trash and litter from park grounds to create a clean, safe environment
  - Perform routine equipment maintenance such as oil changes, lubrications and tire pressure readings and adjustments
  - Perform park opening/closing activities as assigned
2. Assists in special park events and activities offered by the Park District as needed/assigned. Assists with related duties on a temporary basis in other areas as assigned.
3. Operates the following equipment

WARREN COUNTY PARK DISTRICT  
POSITION DESCRIPTION  
PARK MAINTENANCE TECHNICIAN I (PT SEASONAL)

- Operates trucks, tractors, mowers and various turf care machinery required to maintain and develop park lands
  - Operates various power tools used for the maintenance of facilities and amenities
4. Performs work in a safe and responsible manner. Notifies Park Operations Manager of unsafe conditions in a prompt, professional manner.
  5. Follows Park District policies, as applicable.
  6. Performs other duties as apparent or assigned.

**Qualifications**

1. Education:
  - Graduation from High School or GED required. Associates degree, certification or specialized training in parks or grounds maintenance preferred.
2. Experience:
  - Minimum 18 years of age
  - One year of parks or grounds maintenance preferred
3. Knowledge, Skills and Abilities:
  - Ability to perform a wide range of maintenance and simple construction tasks, some of which include substantial manual labor
  - Knowledge of and ability to use standard hand and power tools used in the maintenance of park lands, buildings, facilities, equipment and in the construction of park improvements
  - Ability to become proficient in application of pesticides, herbicides, fertilizers and various soil amendments
  - Ability to interpret written and oral instructions
  - Ability to effectively communicate, orally or in writing
  - Basic computer proficiency
  - Ability to exercise good judgement
  - Demonstrated emotional intelligence
  - Ability to work effectively in a team environment
4. Licenses:
  - Possession of a valid State of Ohio motor vehicle operator's license with driving record that is insurable under the Park District's insurance policies

**Physical Requirements and Work Environment:**

- Ability to regularly lift/move up to 50lbs, and up to 100lbs with assistance
- Ability to work in extreme weather conditions including, but not limited to; excessive heat, humid/wet conditions, fumes or airborne particles
- Required to (often on uneven terrain) stand, walk, sit, climb, balance, kneel, crouch and crawl
- Ability to talk and hear, often in excessive noise level environments

The position functions and responsibilities are illustrative only and do not represent all the duties or tasks to be assigned or performed by an employee with this position title.

Alternates to the above qualifications may be acceptable, subject to Chief Executive Officer approval.